

HPMS E-Mail

Date: May 25, 2022

Subject: Process for Requesting an HPMS Crosswalk Exception for Contract Year 2023

CMS announces dates and directions for Medicare Advantage organizations (MAO) and Prescription Drug Plan (PDP) sponsors, Medicare-Medicaid Plans, and Section 1876 cost plans to enter allowable contract year (CY) 2023 crosswalk exceptions in the Health Plan Management System (HPMS). Please see 42 CFR §§417.496 and 422.530 for the list of allowable crosswalk exceptions. Dual Special Needs (D-SNP) look-alike plans should refer to 42 CFR § 422.514 related to the transition of such plans that are utilizing this crosswalk functionality.

Crosswalk exception requests may only be submitted in HPMS from **Tuesday, June 7 – Wednesday, June 8, 2022, at 5:00 p.m. ET**. In July, a second opportunity to submit crosswalk exceptions will be announced and instructions will be provided prior to the submission date.

A crosswalk exception request is required for any crosswalk requests that do not fit within the standard plan crosswalk rules. These exception scenarios are articulated in the regulation. To make a crosswalk exception request:

- The plan must complete the crosswalk during bid submission, and **must** check the crosswalk exception box on the Complete Plan Crosswalk screen. NOTE: Checking this box does **not** complete the exception request.
- To complete the exception request, the plan **must** submit the exception request once the Crosswalk Exception submission window opens in June.

Please refer to Chapter 11 of the Bid Submission User Manual for a full explanation to complete the various steps to submit a crosswalk exception. The Bid Submission User Manual can be found at the following HPMS path: HPMS>Plan Bids>Bid Submission>CY 2023> View Documentation.

A plan that did not check the crosswalk exception box in HPMS when they submitted their bid may submit a crosswalk exception request when the submission window opens on June 7th.

Organizations should **NOT** submit a crosswalk exception request if they submitted their crosswalk during bid submission and their crosswalk was in accordance with the standard crosswalk rules.

Please submit questions to: <https://dmaoportal.lmi.org>. Select the Medicare Advantage tab and submit questions under the “Crosswalks” category.

For technical issues, please contact the HPMS Help Desk at either hpms@cms.hhs.gov or 1-800-220-2028.